



NEBRASKA NEIGHBORHOOD MURAL

REQUEST FOR QUALIFICATIONS

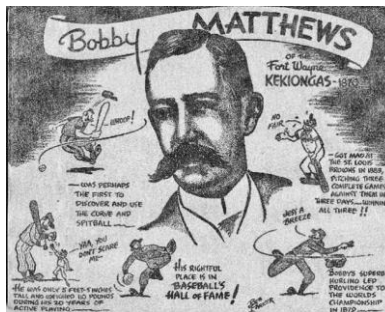
Purpose: The City of Fort Wayne Public Art Commission is seeking qualifications from emerging or established artists or artist teams for a public art project located at 1804 W Main Street, Fort Wayne, IN 46808.

Background: The City of Fort Wayne Public Art Commission was formed to help bring quality artwork and placemaking to the City of Fort Wayne. The City, working with the Public Art Commission, encourages the temporary and permanent display of public artworks and memorial structures throughout the city. The City believes that a vital public art presence will help establish a unique identity, build community, create civic pride, generate economic impact and support exceptional art.

Public Art Intent and Goal: The project location is the east façade of 1804 W Main Street, Fort Wayne, IN 46808. The goal is to provide a creative installation that will resonate with with neighborhood, and embody and celebrate the Nebraska Neighborhood’s rich history.



The image above depicts the east façade of 1804 W Main Street, Fort Wayne 46808. The images below depict some of the reference material which the finalist(s) may use to develop the mural design



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Mural Budget: A review committee will select the finalist(s) from the RFQ applicants. Artist RFQ finalist(s) will provide a signed Form W-9 and issue the City an invoice for a design fee of \$150.00.

The selected artist will sign a mural contract and waivers. It will be the artist's responsibility, upon awarding of the contract, to ensure the project meets all City requirements and to review or prepare drawings before any specific governing bodies before installation may proceed. The selected artist(s) will have a budget not to exceed \$8,000.00 to install their mural. The budget is to cover all costs associated with the mural, inclusive of, but not limited to, artist fee, materials, transportation, travel to and from the site, per diem expenses, insurance, project documentation, associated project rentals and purchases and the contingency to cover unexpected expenses and any other costs related to the mural not covered in the preceding list. The muralist will be awarded the final sum of payment at the satisfactory completion of the project.

Funding for this project was made possible by the Fort Wayne Public Art Commission.

Overview: During the RFQ Phase, a review panel will evaluate initial responses according to the criteria outlined in the Request for Qualifications, RFQ. Up to 3 artists or groups of artists whose proposed qualifications demonstrate, in the review panel's sole opinion, the qualifications that best fulfill the purposes of this RFQ will move to the finalist selection phase.

Scope of Work: The scope of work for the selected artist or artist team will generally include, but not limited to, the following:

1. Provide a fully rendered, in color, design proposal for the site.
2. Prepare and present, as necessary, the design concept, timeline for installation, materials, and equipment needed.
3. Install the mural before October 1, 2022.
4. Install the mural in accordance with the terms and conditions of the contract.
5. The Artist or Team will work collaboratively with A H Public Spaces Consulting, City staff, and the City of Fort Wayne Public Art Commission to ensure that the mural is installed correctly.
6. Artist will attend a dedication ceremony at the mural site.

Project Timeline: The following is the anticipated timeline for the process. The City reserves the right to modify this schedule if necessary.

| | |
|--------------------------|--|
| MAY 20, 2022 | RFQ release date |
| JUNE 24, 2022 | Phase I Deadline for qualification submissions |
| JUNE 2022 | Phase I Review meeting and finalist selections |
| JULY 2022 | Phase II Deadline for finalist design proposals |
| AUGUST 2022 | Review panel choice is finalized |
| AUGUST – OCTOBER 1, 2022 | Mural to be installed |

**Dates may be changed due to inclement weather*

Mural Design & Specifications: The City of Fort Wayne Public Art Commission proposes to hire an artist or group of artists to create a design for the mural to be located at 1804 W Main Street. The Artist, or Artist Team, will be presented with reference materials, which may be used to develop the mural design. The total area of the mural is to be a size of 60' wide by approximately 13.5' high. The design concept will be reviewed and may be installed once approval is given by the Fort Wayne Public Art Commission. See mural dimensions and photos below.

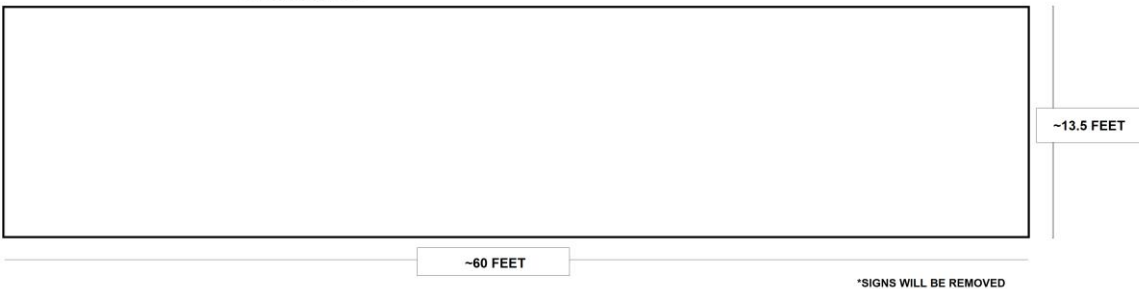
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Mural Location:



PAINTABLE AREA DIMENSIONS * ~800 SQUARE FEET



Work Samples Submission Guidelines: Qualifications must be submitted electronically via the **JotForm link**. Applications that do not include the below mandatory information will be rejected without further consideration. Applications must be received on or before the due date and time specified in this solicitation.

JotForm Application must include the following:

- a. **Applicant Contact Information:** Please provide your name, mailing address, email address, phone number and city of residence
- b. **Professional Resume (2 Page Limit):** An outline of the primary artist's background and experience with examples of work done by the primary artist(s); and a list of other individuals who will assist in the completion of the project, detailing their training, and relevant work experience.
- c. **Three Previous Work Images:** three relevant work samples, including title, dimensions, medium, and completion date. Include commission budget for each if applicable.
- d. **A Brief Statement:** State in 200 words or less why you are interested in participating in this project.

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Evaluation: All responses received by the deadline will be evaluated by representatives of the Nebraska Neighborhood and a review panel. The Committee reserves the right, based on the scores of the qualifications, to create a short-listing of artists who have received the highest scores to interview or conduct demonstrations/presentations. Those chosen by the review panel will be invited to move forward as finalists.

Evaluation Factors for Request for Qualifications: The review panel will consider the following factors and weigh on which qualifications will be judged during this process: expressed understanding of project objectives in written statement, artistic quality of previous work, scale of previous work, and style of previous work. Artistic quality shall be demonstrated by the artist(s) work samples, experience in the production of public art.

Evaluation Factors for Finalists: Artists whose proposed qualifications demonstrate they best fulfill the purposes of this RFQ, will enter into a contract with the Fort Wayne Public Art Commission and receive a stipend to develop a proposal for the project. The Review panel will consider the following factors and weighting on which artist(s) proposals will be judged: mural design and written narrative. The selected finalist's design will be shown to the Fort Wayne Public Art Commission Review Committee for final approval.

ELIGIBILITY

- Applicant(s) must be willing to sign an indemnification agreement, a hold harmless waiver, and a photo release waiver;
- Applicant(s) must be prepared to provide proof of insurance;
- Applicant(s) must be 18 or older;
- Applicant(s) must be able to install the mural before October 1, 2022;
- Applicant(s) must be able to provide tax documentation and be eligible to work in the USA in 2022;
- Applicant(s) must be willing to participate in a dedication ceremony, interviews, or conduct demonstrations/presentations.

City of Fort Wayne is an equal opportunity employer.

Information Contact: Perspective applicants who have questions regarding the RFQ may submit questions by e-mail to **Alex Hall: AHPSConsulting@gmail.com**.

Deadline: Qualifications must be received by **JOTFORM APPLICATION** no later than **12:00 p.m. (EST), JUNE 24, 2022**. Incomplete or late submissions will not be considered.

JOTFORM LINK: <https://form.jotform.com/221233687832155>

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