



I AM ALLEN
A county-wide sculpture collection celebrating
the county's bicentennial



PROJECT PROSPECTUS

About The Project

The Indiana General Assembly passed legislation in late 1823 designating a 660 square mile area of northeast Indiana to be Indiana's newest county. The legislation would take effect on April 1, 1824 and on that day Allen County was born. Named after Colonel John Allen, a military leader who helped relieve the siege of Fort Wayne during the War of 1812, Allen County is today home to nearly 400,000 residents. In 2024, Allen County will celebrate its bicentennial, marking 200 years since its official establishment. Through the end of 2024 we will endeavor as a community to... Remember our Past, Celebrate our Present, and Imagine our Future.

The Allen County, Indiana's Bicentennial Executive Board has developed a public art project to symbolize Allen County's 200th anniversary--a standard, cohesive sculpture design that will be painted by regional artists. Each sculpture will be decorated to highlight the individual community's points of pride and unique history. These sculptures will be installed outdoors. The Bicentennial Gala event is in November 2024, and we will have these sculptures completed before the gala. Public artwork is an essential building block in economic development and quality of place, and this project will bring another unique public art feature to our communities while also promoting awareness of our Bicentennial. These experiential sculptures will attract visitors, locals, and tourists!

In partnership with local community members, each community will install their sculpture in a location that aligns with the strategy of the initiative. These sculptures will be placed throughout Allen County in the following census-designated communities: Harlan, Hoagland, Zanesville, Monroeville, Leo-Cedarville, Hometown, Grabill, Woodburn, New Haven, and Fort Wayne. Each site is high-profile, and the projects will be heavily marketed by Visit Fort Wayne.

This regional sculpture project will build on the quality of place efforts accelerated by NewAllen Alliance, the Fort Wayne Public Art Commission, Greater Fort Wayne Inc., Arts United of Greater Fort Wayne, The Fort Wayne Downtown Improvement District, Art This Way, The Northeast Indiana Regional Partnership, and Visit Fort Wayne. The goals and purpose of this type of artwork implementation include highlighting community assets, embracing the value of public art investment, bringing visitors to your community, encouraging economic growth, building a foundation for more public art investment, and improving quality of place.

Applicant Eligibility

- Applicant is a resident of Indiana, and applicant is aware that special consideration will go to artists based in Allen County or counties that neighbor Allen County, IN.
- Applicant(s) must be willing to sign an indemnification agreement, a hold harmless waiver, and a photo release waiver;
- Applicant(s) may be asked to provide proof of insurance;
- Applicant(s) must be 18 or older;
- Applicant(s) must be able to complete a mural on the sculpture within the timeline;
- Applicant(s) must be able to provide tax documentation and be eligible to work in the USA in 2024;
- Applicant(s) must be willing to participate in a dedication ceremony, interviews, an artist talk, and/or conduct demonstrations/presentations.

Allen County is an equal opportunity employer.

Project Overview: During the Request for Qualifications, RFQ Phase, PHASE I, an Allen County Bicentennial Committee review panel will evaluate initial RFQ application responses according to the criteria outlined within the Prospectus. Fifteen (15) artists or artist teams whose proposed qualifications demonstrate, in the review panel’s sole opinion, the qualifications that best fulfill the purposes of this project will be chosen for PHASE II.

In PHASE II artists will sign a contract with the Allen County Bicentennial Committee. Artists will create proposal concept(s) based on the creative brief/theme provided by the community. All of the artist’s proposals will undergo a jury review. There may be requests for some changes to the proposed artwork. When a satisfactory design concept is approved by the Allen County Bicentennial Mural Committee, local representatives, and the Fort Wayne Public Art Commission (as needed), the artist will be notified. The fully primed sculpture will be delivered to the address provided by the artist, and the artist is asked to paint their design on the sculpture within the time allowed by the contract. Artists should notify the committee if they are unable to complete the work for any reason.

Statement of Work: The scope of work for the selected artist or artist team may generally include, but not limited to, the following:

PHASE I RFQ Applicant:

- Submit RFQ to Allen County Bicentennial Committee Mural Committee before the deadline (see project timeline below). Artist applicants may only apply once.
- Artist applicant is required to notify the committee if they are unable to complete the work for any reason.

PHASE II Selected Artists:

- Artist will enter into a contract with Allen County Bicentennial Committee.
- Provide a fully rendered, in color, design proposal for the project by the deadline.
- Prepare and present, as necessary, the design concept.
- Install the mural on the sculpture in accordance with the terms and conditions of the contract. The Artist or Team will work collaboratively with A H Public Spaces Consulting and Allen County Bicentennial Committee to ensure that the mural is installed correctly and in a timely manner.
- Artist is required to notify the committee if they are unable to complete the work for any reason.
- Artist(s) will attend a dedication ceremony at the sculpture site and make a best effort to participate in community events.

Project Timeline: *

APRIL 2024

MAY 31, 2024

JUNE 1, 2024

JULY 2024

JULY 2024

SEPTEMBER 2024

OCTOBER 21, 2024

RFQ release

Phase I: Deadline for RFQ submissions

Phase I: Review RFQs and make finalist selections. Phase II Artists selected and notified; *all applicants will be notified about the status of their application.*

Phase II: Deadline for Artist’s design proposals

Jury review of design proposals.

Tentative date of sculpture delivery to artist’s studio

Project Deadline

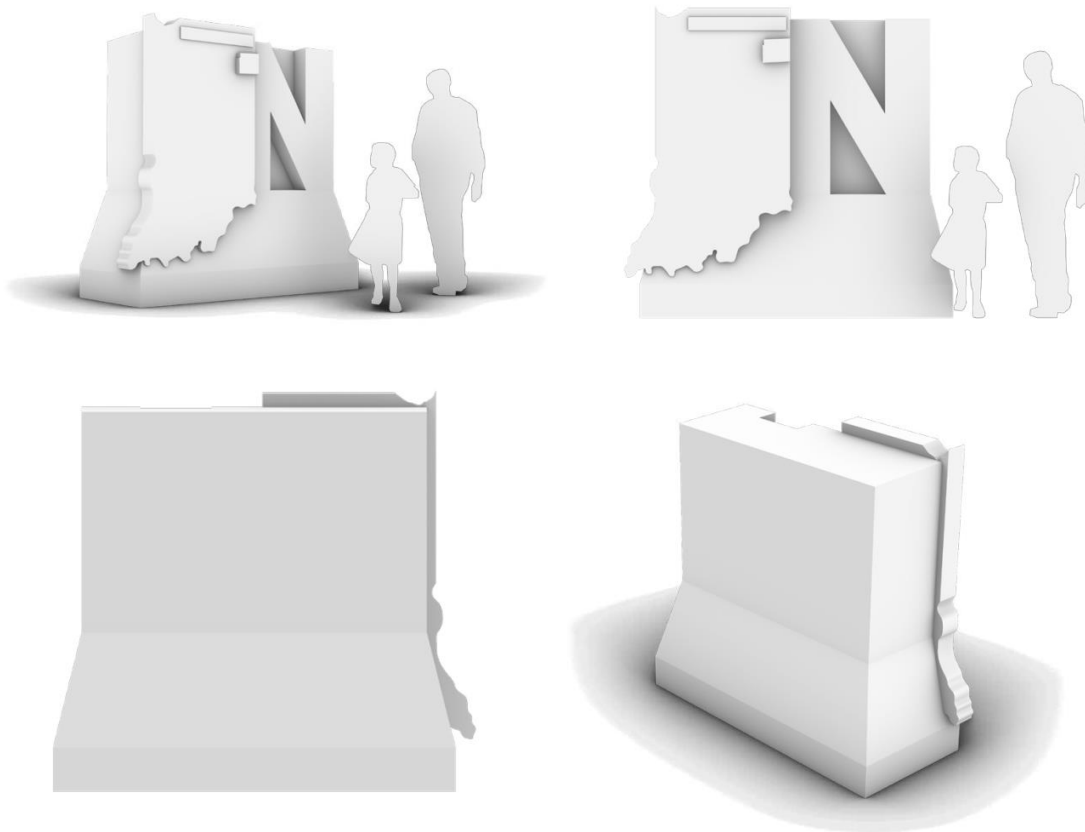
**Dates may be changed due to inclement weather; Allen County Bicentennial Committee reserves the right to modify this schedule if necessary.*

Public Art Location: The fifteen sculptures will be installed throughout Allen County in the following communities: Harlan, Hoagland, Zanesville, Monroeville, Leo-Cedarville, Huntertown, Grabill, Woodburn, New Haven, and Fort Wayne. Specific locations will be determined with a combination of Bicentennial Executive Board Member input, consultant guidance, and local input. Phase II artists will be told the future location of their project when they are given their assignment.

Specifications: The total area of the sculpture is approximately 130 square feet. Detailed site template, exact specifications, and additional photos will be provided to Phase II artists. Artists will be required to use exterior grade acrylic paint to execute their mural. Some materials will be provided to the selected artists. The project will receive a automotive-grade clear coat after the mural is satisfactory completed.

Mural Theme: There is a specific theme and parameters that applicants should keep in mind. Allen County Bicentennial Committee is working with each of the communities to develop a brief to help inspire the artist. The selected artists will be asked to develop their proposal using that brief. It is important that artists be willing to incorporate this material into their work for the purposes of celebrating each individual community. The design will also need to be family friendly and secular. Violent imagery, salacious material, expletives and hate speech will not be considered or permitted.

Sculpture Rendering:



Illustrations of the sculpture provided by Design Collaborative. From top to bottom, left to right: angled image of the sculpture to scale with adult (5'9") and child; front of the sculpture with humans for scale; back of the sculpture; angle of the back and side of sculpture.

Project Budget: There is no fee for RFQ applicants to submit their qualifications in Phase I.

A review committee will select the Phase II artists from the RFQ applicants. Phase II artists will enter into a contract with Allen County, provide a signed Form W-9, and issue Allen County Bicentennial Committee an initial stipend invoice and a final stipend invoice. Phase II artists will be paid **\$2,000.00** for completing the sculpture mural. The artist will be awarded the final sum of payment only at the satisfactory completion of the project. Some paint materials will be provided.

The total project cost includes considerations for all facets of the project, including marketing initiatives, events, sculpture fabrication and transport, artist fees, supplies and more. Funding for the project will come, in part, from Allen County. Additional funding will come from corporate sponsorships. The Community Foundation will serve as the fiscal agent for the initiative.

Work Samples Submission Guidelines: Qualifications must be submitted electronically via the **JotForm link**. Applications that do not include the below mandatory information will be rejected without further consideration. Applications must be received on or before the due date and time specified in this solicitation.

RFQ JotForm Application must include the following:

- a. **Applicant Contact Information:** Please provide your name, mailing address, email address, phone number and city of residence
- b. **Professional Resume (2 Page Limit):** An outline of the primary artist's background and experience with examples of work done by the primary artist(s); and a list of other individuals who will assist in the completion of the project, detailing their training, and relevant work experience.
- c. **Four Previous Work Images:** five relevant work samples, including title, dimensions, medium, and completion date.
- d. **One Professional Reference:** Please share the name and contact information for one professional reference.
- e. **A Brief Statement:** State in 200 words or less why you are interested in participating in this project.

Evaluation: All responses received by the deadline will be evaluated by representatives of the Allen County Bicentennial Committee review panel. The Allen County Bicentennial Committee reserves the right, based on the scores of the qualifications, to create a short-listing of artists who have received the highest scores to interview or conduct demonstrations/presentations. Those chosen by the review panel will be invited to move forward to Phase II.

Evaluation Factors for Request for Qualifications: The review panel will consider the following factors and weigh on which qualifications will be judged during this process: expressed understanding of project objectives in written statement, artistic quality of previous work, scale of previous work, and style of previous work. Artistic quality shall be demonstrated by the artist(s) work samples and experience in the production of public art.

Evaluation Factors for Phase II Finalists: Artists whose proposed qualifications demonstrate they best fulfill the purposes of this RFQ, will be invited to enter into a contract with Allen County and receive a stipend to develop a proposal for the project. The Allen County Bicentennial Committee's review panel will consider the following factors and weighting on which artist(s) proposals will be judged: mural design, use of space, and written narrative. The goal is to provide a creative installation that will make best use of the available canvas and the various perspectives by which the site is most visible and provide a concept that best considers the mural theme(s). The selected finalist's design may be shown to the Fort Wayne Public Art Commission for final approval.

Deadline: Qualifications must be received by **JOTFORM APPLICATION** no later than **12:00 p.m. (EST), MAY 31, 2024**. Incomplete or late submissions will not be considered.

JotForm Link: <https://form.jotform.com/240874609982167>